

**Minutes: City Of Glenview Regular Meeting  
5:15 p.m., Wednesday, July 18, 2007**

Mayor Breen calls to order the regular meeting of The City of Glenview Commission on July 18, 2007 at 5:15 P.M. at the Louisville Boat Club. A silent roll call showed the following present: Mayor Richard M. Breen, Commissioner Elizabeth Barr, Commissioner John Caperton, Commissioner Nanette Tafel, Commissioner Ted Steinbock, City Attorney Kyle Hubbard, and City Accountant Tim Stephens. City Administrator Leonard Heydt, and City Clerk Kacy White were absent. The meeting started with the Pledge of Allegiance.

The Commission unanimously consented to dispense with reading the June minutes. A motion was made by Commissioner Nan Tafel and seconded by Commissioner John Caperton to approve the minutes of the June 20, 2007 regular meeting, and the motion was unanimously approved.

City Accountant Tim Stephens went through the financial report for June and presented an end of the fiscal year report. The City closed its books on the 2006 fiscal year with \$31, 474.42 in the Commonwealth Bank checking account and \$143,726.01 in the Raymond James account. The funds in the Raymond James account are invested in insured certificates of deposit. Total assets on hand at the end of the fiscal year: \$175,200.43. Mr. Stephens set up a deferred income account for \$32,723.94 in property taxes that had been collected and will be shown as revenue in the new fiscal year. A review of the City's profit and loss budget verses actual for the fiscal year showed the City was \$30,000.00 over budget for the year, which is attributed largely to the unbudgeted infrastructure repair of the Boxhill entrance, a \$30,000.00 item in and of itself, and increased landscape/tree removal costs. Mr. Stephens also reported that he had talked to the State about the letter regarding Glenview's financial information report. Mr. Stephens mailed the required documentation to the State as of the day of the meeting, and the City is now in compliance. Commissioner Ted Steinbock made a motion to accept and approve the financial report, which was seconded by Commissioner Nan Tafel, and unanimously adopted.

The Commission heard from Mark Adams, a public engineer with the firm of QK4. Mr. Adams told the Commission about himself, and his work experience in the public sector, and now in the private sector. He discussed his July 11<sup>th</sup>, 2007 letter which sets out proposed work for the City of Glenview, and accompanied a contract which defined the scope of work for the City. The letter and contract were mailed to the Commission the Friday before the meeting. Essentially QK4 and Mark Adams will be helping the City with issues of traffic control, to preserve Glenview's rural character, conservation, and enhancements to Glenview's entrances. Mr. Adams emphasized his firm's belief that the City of Glenview needs to form a steering committee of interested citizens to participate in the process of evaluating projects and making recommendations to the

City of Glenview Commission regarding proposed projects. Commissioner Steinbock inquired if Mr. Adams or QK4 had any affiliation with the Proffit Estate Development on Lime Kiln, which they do not, and whether or not Mr. Adams could assist the City in keeping tabs on the development and assuring its compliance with the binding elements of the plan. Mr. Adams and his firm will be able to assist the City in this regard. Commissioner Nan Tafel inquired about Blakely Woods' decision to apply to the County for private roads instead of public roads, and whether or not that helped the developers avoid the increased costs of sidewalks, curbs, gutters, etc. Mr. Adams said while that may have occurred, his cursory inspection of the roads show that they are well built and in keeping with the character of Glenview and then he explained that the developers will have to go through a process with the government and the property owners to request their roads become public before Glenview considers any application to dedicate the roads and take over maintenance of the roads. Mr. Adams and his firm will assist the City in its evaluation of the developers request to dedicate the roads.

The Mayor reported that an heir of the Harthill Estate reported that developers had been in touch and that an offer for the property had been rejected. The Mayor, City Attorney, and Mr. Adams will meet the week of July 23<sup>rd</sup> to look at the Arden service road, and the Fall's property. Commissioner John Caperton made a motion which was seconded by Commissioner Ted Steinbock, and unanimously approved by the Commission to employ QK4 as the City engineer and authorizing the Mayor to sign the written contract prepared by QK4 as reviewed by the City's attorney.

The Commission then discussed formation of a steering committee of Glenview Citizens. The Mayor suggested the name Glenview Conservancy for the committee, and suggested that the conservancy be comprised of eight members appointed by the Mayor to serve at the pleasure of the Mayor. Each Commissioner would be entitled to submit a list of nominees to the Mayor and at least one of each of the Commissioner's list of nominees would be appointed to the Conservancy. The Conservancy would meet every 2 or 3 months for 12 to 18 months and could hear from groups like the Louisville/Jefferson County Environmental Trust, River Fields, QK4, and authorities on issues like bonding, then make recommendations to the Commission. The City's Commissioners would be ex-officio nonvoting members of the Conservancy. By unanimous consent it was agreed that action on the formation of a citizen's steering committee would be tabled until the August 15, 2007 meeting.

The Mayor informed the Commission that LAWNCO will no longer be providing snow and ice removal services to the City of Glenview. City Administrator Heydt was on vacation and unavailable for the meeting, but the Mayor said that he had been interviewing contractors to take over the job, and meeting with some of them in the City as part of the process. The Mayor expressed concern that it will be difficult to replace LAWNCO which considered the City of Glenview as one of its most prized customers and always worked on the City of Glenview's roads first. The Mayor said that

Mr. Heydt will report at the August meeting with his recommendation to the Commission for the City's new snow and ice removal contractor.

Under old business Commissioner Barr reported that the LG&E tree trimmers left cuts, brush and a dead tree on Boxhill. The Mayor will have the City Administrator follow up about the removal.

A motion to adjourn was made by Commissioner Tafel seconded by Commissioner Caperton- all were in favor. The meeting was adjourned at 6:30 P.M.

Richard M. Breen/ Mayor

Kacy White/ City Clerk